

THE ALAN ROSS CENTRE BOOKING FORM PART 1



Billanook College

Details of Hirer

Contact Name:	Organisation:
Contact Address:	
Work Telephone:	Mobile:
ABN:	Email:
I have read the Conditions of Hire and agree to abide by them for & on behalf of the named organisation.	
SIGNED:	DATED:
If returning form electronically, your name in the signed section will surface.	

Date & time of booking(s) Times to include first to arrive, last to leave.

Description of use	Date	Time from	Time to
<i>e.g. Full Dress Rehearsal</i>	<i>Monday 30th April 2012</i>	<i>6:00pm</i>	<i>11:30pm</i>

Title of performance/event:
Expect Audience numbers:

Please return Part 1 immediately to the address below to reserve your required dates and times. Please also include a copy of your Certificate of Currency. Part 2 can be kept and returned at a later date, but must be at the Centre at least 12 weeks prior to the booking.

Return forms to:
Centre Operations Officer, The Alan Ross Centre, Billanook College
197-199 Cardigan Road
Mooroolbark VIC 3138
Tel: (03) 9724 1199 Fax: (03) 9725 8556

